



Leveling Up with AI

Collaborative Applications for Team Projects

2 Days Training

COURSE OVERVIEW

Empower your team with AI-driven tools for enhanced collaboration, project management, and decision-making. This hands-on course transforms teamwork by leveraging AI to achieve superior project outcomes.

COURSE OBJECTIVE

- Enhance team collaboration with AI.
- Boost project management using AI tools.
- Improve decision-making and problem-solving with AI.
- Drive innovation through AI techniques.
- Achieve better project outcomes with AI strategies.

RECOMMENDED FOR

Open to all participants, particularly those frequently involved in collaborative projects.



COURSE HIGHLIGHTS



Learn to enhance teamwork with AI-driven communication tools.



Utilize AI to automate and optimize project tasks.



Apply AI for informed, efficient problem-solving.



Experience real-world applications of AI in team projects.



Course Outline

1

Introduction to AI in Team Collaboration

1. Overview of AI's role in enhancing teamwork.
2. The impact of AI on modern project management.
3. Understanding how AI can transform communication and collaboration.

2

AI-Powered Communication and Project Management Tools

1. Explore AI tools like Gemini for real-time collaboration and enhanced communication.
2. Learn how AI automates and streamlines project management tasks.

3

AI for Decision-Making and Problem-Solving

1. Using AI to analyze data and inform decisions.
2. Demonstrations of various AI applications in facilitating team communication, e.g. meeting summaries, summarisation of internal knowledge.

4

Hands-On Workshop: AI Team Project

1. Teams will collaborate using AI tools like Gemini to create a project proposal tailored to their roles.
2. The workshop focuses on solving real-world business challenges, ending with a team presentation.

Trainers Profile

Mazlita Mat Hassan Director / Lead Trainer, MatrixC Academy



Mazlita Mat Hassan, known as "MEM," is an accomplished IT corporate trainer and data science expert with a BSc in Computer Science from University College London. With over a decade of experience, she has trained more than 10,000 professionals across Southeast Asia, specializing in Microsoft Office, Google Apps, and Tableau.

As the CEO of RECQA, she drives DeLIMA 2.0, Malaysia's National Digital Learning Platform, and leads MatrixC Academy's Change Management training with Google Tools. Globally recognized, she is the SEA & Pacific Leader for UNCTAD's "e-trade for women" initiative and received the 2023 Women in STEM award from Business and Professional Woman Malaysia for her contribution in co-developing DeLIMA 2.0 with MOE and Google Malaysia.

Ikmal Nordin Data & AI Lead, Matrix Connexion



A distinguished data analytics trainer, data scientist, and AI specialist with deep expertise in data science, AI, and economic analysis. Renowned for architecting cutting-edge data solutions, he translates complex concepts into practical, high-impact training for both corporate teams and individuals.

Ikmal has successfully trained and consulted for leading companies like Proton, Star Media Group, and BE International, empowering professionals across industries to harness the power of big data and AI for significant productivity gains and career advancement.

